

**Application for Degree Change**

**Registration Services**

847.866.3905 | registrar@garrett.edu | 2121 Sheridan Road | Evanston, Illinois 60201 | www.garrett.edu

Each Garrett program has its own learning goals and expectations that are considered when a student applies to enter the seminary. Changing programs signals a major shift in student goals and expectations, and, while we do not expect students to go through a second full application process, we believe students can benefit from the communal wisdom of talking with faculty, advisors, and others. Though this form has the appearance of a checklist, it is meant to provide structure for the conversation you will have with others as partners in your formation process.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Student ID#** | |  | | | **Date** | |  |
| **Name** |  | | | | | | |
| **Current Degree:** | | |  | **New Degree:** | |  | |

**Attach a one-page statement of purpose that outlines degree and vocational goals and the reason for changing degrees.**

**\*\*Applicants for change to MTS program require two written faculty recommendations, one of which must be from the potential new advisor**

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**student’s signature**

**Typing name in signature field and sending from garrett.edu e-mail address constitutes signature.**

**Signatures of Conversation Partners**

**International Students only**

International students should start the conversation with the Dean of Student Life

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| --- | --- | --- |
| **Dean of Student Life** |  |  |

**All Students**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. **Current Advisor** |  | **Support petition (Yes/No)?** |  |
| **Comments:** |  | | |
| 1. **Director, current program** |  | **Support petition (Yes/No)?** |  |
| **Comments:** |  | | |
| 1. **Director, new program** |  | **Support petition (Yes/No)?** |  |
| **Comments:** |  | | |
| 1. **Advisor, new program** |  | **Support petition (Yes/No)?** |  |
| **Comments:** |  | | |
| 1. **Director, contextual education** |  | **Support petition (Yes/No)?** |  |
| **Comments:** |  | | |

1. **Registrar**

|  |  |  |  |
| --- | --- | --- | --- |
| **Granted** |  | **Denied** |  |

***Transfer/advanced standing credit may need to be adjusted*.**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Date** |  |

**CC: financial aid, dean of student life Degree change form**