

Admission to GETS PhD program: Complete pre-requisites if applicable. Apply for Advanced Standing if applicable (see handbook).

Residency: Scholarships & Loans applied toward student account.

Coursework

40 hours of course work total

****60 for clinical track in pastoral theology****

- 6 to 9 hours taken outside of GETS
- *1st year Assessment held after 11 hours are complete*
- Minimum completion time is 3 semesters
- Maximum time limit is 5 year.
- Scholarship & Loans applied the account.

Research Tools

These are taken beyond the course work for the program.

****Two hours are counted in clinical track of pastoral theology****

Any of the following make up for One Tool:

- One ancient language
- One modern language related to field of research.
- *Two graduate courses approved subjects (see handbook)*

Once tool is complete turn in Documentation of Research Tool form to PhD Coordinator

Collaborate with Advisor

Together you will build an exam and dissertation committee with one outside examiner.

Pre Candidacy: For registration each fall the student needs to complete the Post Coursework / Candidacy Registration Form and return it to the PhD Coordinator. Scholarships are not applied to student account during this time, only loans.

Qualifying Exams

Prior to exams student turns in the following forms to PhD Coordinator:

- Application for Qualifying Exams
- Request for Outside Examiner
- Dissertation Proposal Application

Complete four written Qualifying Exams and an Oral Exam.

Dissertation Proposal

Student proposes dissertation to their dissertation committee at the time of oral exam or within three months from the completion of the oral exam student proposes dissertation to their dissertation committee.

Committee Recommendation

Exam & Dissertation Committee recommend student to PhD Committee for candidacy. PhD committee recommends student for candidacy to the faculty committee.
Candidacy established.

Candidacy: Scholarships & Loans are applied for first year. The second to third year only loans can be applied. No financial aid is available after four years in candidacy.

Write Dissertation

Candidates are considered enrolled full time for 3 years, and considered part time 4 to 5 years.

Oral Dissertation Defense

Prior to defense turns in the following forms to PhD Coordinator:

- Application to Graduate
- Application for Dissertation Defense

Post Defense

Finish revisions.
Submit to committee for revisions get approval with a Certificate of Careful Editing
Submit a PDF of the dissertation to ProQuest / UMI.
Committee makes recommendation for graduation.

Graduation