

Opportunities for Promotion

The Seminary is committed to the internal promotion of qualified personnel. Any employee may apply for a position posting.

The Seminary seeks to announce internally all vacancies and newly created positions before advertising externally. Normally, openings are first announced internally by electronic means for five work days. Once the five work days are exhausted, if a suitable candidate has not been found, then the position may be advertised to the general public. The hiring process runs through the head of the department where there is an opening and in conjunction with the Human Resources Department.

Any employee desiring to apply for such a position within the Seminary should contact the Human Resources Department with their resume.

In order to protect the privacy and confidentiality of the employee, while at the same time ensuring that all participants in the process are treated in a professional manner, the supervisor and/or vice president responsible for the applicant's current position are notified of the applicant's interest in the new position only if and when the applicant is invited as a finalist for the new position.