

Wesley Foundation in Cincinnati, Inc. (aka, Wesley House)
Clifton United Methodist Church
Executive Director/Associate Pastor Job Description

The Wesley Foundation in Cincinnati and Clifton United Methodist Church (UMC) are seeking a collaborative and engaged leader to serve as Executive Director for the Wesley Foundation in Cincinnati (1/2 time) and Associate Pastor for Clifton UMC (1/4-1/2 time*). The Executive Director of the Wesley Foundation will embody spiritual maturity as they provide leadership, strategic direction, and community building within a large, urban public university setting. The Associate Pastor at Clifton UMC will model, empower, and lead a progressive and Reconciling congregation in the ministries of mutuality (outreach, service, advocacy, and social justice activism) that are a two-way bridge between the congregation and the world.

Wesley House Ministry, Administrative, and Facilities Management Scope of Responsibilities include:

- Foster worship communities rooted in Wesleyan tradition for students at the University of Cincinnati and other local campuses
- Recruitment and spiritual formation of student members of the Wesley Foundation community
- Program development and implementation
- Pastoral care (1:1) and/or spiritual direction
- Senior administrative oversight of nonprofit management including budgeting, staff management and maintenance of residential buildings
- Lead grant writing, donor and fund development efforts
- Strategic planning, development, and oversight of the vision, mission, and values of the Wesley Foundation
- Provide leadership and recruitment of the Wesley Foundation Board and staff
- Represent Wesley House in university and community activities and programs
- Engage in student life (attend concerts, sporting events, student presentations)
- Attentive to the mental health and wellbeing of all students

Clifton UMC Associate Pastor Ministry Scope of Responsibilities include*:

- Provide young adult ministry oversight in collaboration with GROW ministry
- Support SERVE ministries, connecting people with missional and social justice opportunities
- Participate in weekly services, including preaching
- Participate as an equal and active member in staff ministry

- Engage in pastoral ministries in collaboration with senior pastor
- Initiate new opportunities for engagement in our community

Job Knowledge, Skills, and Abilities Required:

- Energy and passion for young adult ministry
- Growth mindset in furthering social justice, diversity, equity and inclusion efforts
- Authentic love of Jesus and United Methodist traditions and desire to collaborate with interfaith communities
- Relationship building between Wesley Foundation and Clifton United Methodist Church and other churches
- Basic computer skills including word processing, spreadsheets, desktop publishing, website management and social networking
- Ability to make presentations before congregations and the general public

Desired Leadership Characteristics:

- Values progressive traditions of Christianity
- Lifting marginalized voices
- Thinks intersectionally
- Excited about the future of young people in Christianity and Methodism
- Creative and unafraid
- Inspires new engagement in service with the world
- Supports Reconciling Ministries

Requirements:

- Knowledge of United Methodist polity and doctrine
- A member within the United Methodist Church
- Bachelor's degree with appropriate advanced theological education or equivalent
- Preference for candidates pursuing credentials or credentialed by their denomination as a deacon (or its equivalent) or elder
- Supportive of inclusive student participation
- Successful completion of a criminal background check

**If you are interested in less than full-time work, please reach out with your vision as Clifton UMC duties may be negotiated to 1/4 time for a total of a ¾ position.*

***Open to adapting the position to match the gifts of a lay person, deacon or elder.*

To apply: Please send a letter of interest and resume to Rev. Robert English
 english.robert@hotmail.com